

Rhondda Cynon Taf County Borough Council

Governing Body of Gelli Primary School

This report is a summary of the steps taken by the Governing Body in the discharge of its functions since the last report was published.

Clerk to the Governing Body

The Clerk to the Governing Body is Mrs J Evans, Ty Trevithick, Abercynon, Mountain Ash, CF45 4UQ.

Chairperson of the Governing Body

The Chairperson of the Governing Body is Graham Dunn.

Members of the Governing Body

The following people are currently members of the Governing Body.

Name	Category	Appointed By	Retirement Date
Graham Dunn	LEA	Council Members	20/1/2018
Vacant	LEA	Council Members	8/12/2019
Ian Jenkins	LEA	Council Members	22/7/2018
Diane Griffiths Susan Smith Victoria Adams	Community Governors	Governing Body	4/3/2019 16/7/2018 16/7/2018
Alun Sims Suzanne Young Carys Mascall Natasha Owens	Parent	Parents	20/1/2018 21/1/2018 15/10/2016 15/10/2016
Louise Johnson	Teacher	Teaching Staff	20/1/2018
Suzanne Owen	Staff	Non-Teaching Staff	20/1/2018
David Cynan Jones	Headteacher		

When fully constituted this governing body is made up as follows

LEA Representatives	3
Parent Governors	4
Staff Representative	1
Headteacher	1

Community Governors	3
Teacher Governor(s)	1
Minor Authority (if applicable)	0
Total	13

Resolutions

There were no resolutions passed at the last meeting.

Election of Parent Governors

The next election of parent governors is due to take place in Autumn term 2016. If, however, any Parent Governor(s) resign before this date arrangements will be made for an election to be undertaken at the appropriate time.

School Performance Data

A table showing the results of the pupils' performance at the end of the Foundation Phase and following the end of Key Stage assessments is contained as appendix B at the end of this report. This document is also available in our school prospectus and on our website at http://www.gelliprimaryschool.org.uk/pdf/How_are_we_doing.pdf.

Financial Statement – Period Covered 2014 – 2015

Enclosed, as appendix A is a copy of the school's financial statement for the Financial Year 2014/15. Information on the 2014/15 budget will be available at the meeting.

School Prospectus

The School Prospectus is updated annually to include any changes required by the Welsh Assembly Government or other related bodies. A copy of the prospectus is generally issued to parents whose children are starting school for the first time or transferring into school.

A copy of the school prospectus is available from the school administration office and is available on the school website at –

<http://www.gelliprimaryschool.org.uk>

School Development Plan

Governors are responsible for drawing up (in conjunction with staff) the School Development Plan. The plan identifies the direction the school will take, over a three year period, in delivering the curriculum. The plan is regularly monitored and revised to take account of progress made and any changes to curriculum requirements.

The School Development Plan for the 2015/16 academic year has been considered and approved by Governors and is currently being implemented by the staff. The targets set include short, medium and long-term aims. Targets are regularly reviewed by the Governing Body. Further information on the current targets and progress being made will be available at the meeting.

The school has a statutory responsibility to teach the Foundation Phase (4-7years) and National

The four main priorities in this SIP are as follows

Target 1	Raise standards in all subjects with particular eFSM a) English. b) Mathematic c) Science
Target 2	To develop and refine effective assessment strategies a) Implement new foundation phase assessments b) refine AfL strategies to improve teaching and learning.
Target 3	Working in partnership to improve teaching and learning a) Improve the quality of teaching through increased accountability, professional development and capacity building b) Ensure that teaching is at least good in all lessons. c) Close the gap in attainment of Entitled to Free School Meals Pupils (EFSM) and boys. d) Further develop the role of the Governing body
Target 4	To further develop strategies to improve Attendance and punctuality. To raise levels of wellbeing among a group of identified vulnerable pupils. To further develop our in class rewards procedures

Curriculum requirements (7-11 years).

The curriculum we deliver is based on the following important principles of personal and social education: That the content and delivery of the curriculum does not discriminate on grounds of race, gender, religion, or disability. To ensure this is followed, the school has an equal opportunities policy, a race relations scheme and an inclusion policy.

That the purposes of learning are:

- To help children to develop lively, enquiring minds, the ability to question and discuss rationally, and to apply themselves to tasks and physical skills.

- To help children to acquire knowledge and skills in preparation for adult life and employment in a fast changing world.
- To instill respect for religious and moral values and tolerance of other races, religions and ways of life.
- To help children to understand the world in which they live and the interdependence of individuals, groups and nations.
- To help children to appreciate human achievements and develop aspirations of their own.

All children are taught a wide range of skills, knowledge and understanding through areas of learning and subjects delivered in a cross curricula way through topics.

The school has policies and schemes of work for all subject areas.

Teachers in each year group plan activities together to ensure continuity and progression.

Opportunities are also created for all teachers to discuss whole-school strategies, new initiatives, areas of development and conduct moderating activities.

Use of the Welsh Language - Communication

This school is an English medium school, lessons and other school activities are communicated through the medium of English. The use of the Welsh language is promoted by the use of incidental Welsh with all pupils throughout the school day. Should parents request that their child is taught at this school in a language other than English this request will be given due consideration.

Pupils for whom English is a second language are catered for according to their needs with input from appropriate personnel.

As part of the Welsh National Curriculum, all the children at Gelli Primary have the opportunity to study the Welsh language and culture. Each week a programme of study for Welsh forms part of the timetable. This programme includes, songs, art, conversation, prayers, assemblies, as well as being included in other aspects of the curriculum. An Eisteddfod is held annually on St David's day (March 1st) when the children are encouraged to wear traditional costume.

Post Inspection Action Plan

Governors are responsible for drawing up the Action Plan to address any key issues raised by Inspectors during the (external) inspection of the School. Parents are provided with a copy of the summary report produced by the inspectors.

Governors monitor progress of the plan at their termly meetings. More detailed information on the progress made will be given at the meeting if required.

Term Dates and Holidays 2015 / 2016 Academic Year

Term Times 2015 - 2016		
Term	From	To
Autumn term 2015	Tuesday 1st September 2015	Friday 23rd October 2015
Half term	Monday 26th October 2015	Friday 30th October 2015
Autumn term 2015	Monday 2nd November 2015	Friday 18th December 2015
Christmas break	Monday 21st December 2015	Friday 1st January 2016
Spring term 2016	Monday 4th January 2016	Friday 12th February 2016
Half term	Monday 15th February 2016	Friday 19th February 2016
Spring term 2015	Monday 22nd February 2016	Thursday 24th March 2016

Easter break	Monday 28th March 2016	Friday 8th April 2016
Summer term 2016	Monday 11th April 2016	Friday 27th May 2016
Half term	Monday 30th May 2016	Friday 3rd June 2016
Summer term 2016	Monday 6th June 2016	Wednesday 20th July 2016

May Day Bank Holiday – Monday 2nd May 2016

The Welsh Assembly Government may decide to allocate additional INSET days, schools will be informed of these at the appropriate time.

The School day is organised as follows;

Morning	9.00 a.m. to 12.00
Lunch break	12.00 to 12.55 p.m.
Afternoon	12.55 p.m. to 3.15p.m.

Community Focused Schools

A community-focused school is one that: ‘provides a range of services and activities’, often beyond the school day, to help meet the needs of its pupils, their families and the wider community. Across Wales many schools already provide some community services including adult education, study support, ICT facilities and community sports programmes’.

The development of community-focused schools is not just a short-term project or initiative, but a real opportunity for schools and communities to work together in new ways for the future benefit of children, young people and adults.

Pupils participate in a number of initiatives within the community and locality. These include pupils singing to elderly resident at local care homes; participation in a Christmas Tree Festival at the local Parish Church; participation in a community Road Safety Week hosted by our PCSO’s and Care Home teams; participation in the All Wales Core Programme with the Police Liaison Officer.

Review of School Policies

The school has a large number of Policy documents covering both curriculum and non-subject areas. These documents are constantly reviewed /revised by staff / governors to incorporate changing trends and legislation. Further information is available by contacting the Headteacher during school time.

The Governing Body Curriculum committee met on July 1st to review all statutory and non-statutory policies. They will be monitored by the Head teacher and reviewed annually or on a rolling programme.

Additional Learning Needs

The School’s Policy for the Assessment of and Provision for, pupils with additional learning needs is summarised as follows:

The School’s policy for the identification, assessment and provision for pupils with Additional Learning Needs is consistent with the requirements of the Special Educational Needs Code of Practice for Wales issued by the Welsh Assembly Government in January 2002.

The School’s Special Needs Co-ordinator (SENCO) Mrs Fraser works closely with all other members of staff to ensure that individual educational plans are developed and implemented to meet the needs of pupils, appropriate to those who require them.

The SENCO also liaises with all members of staff, to ensure that the progress of all pupils is regularly monitored and assessed and to ensure that each pupil reaches his or her potential.

During the current academic year, on the date of the PLASC census:
 67 pupils were on School Action/Early Years Action.
 8 pupils were on School Action Plus/Early Action Plus (including those with Notes in Lieu).
 No pupils were undergoing Statutory Assessment.
 2 pupils had statements of Special Educational Needs.
 During the 2014-2015 financial year £30,700 was allocated to meet the requirements of pupils with Additional Learning Needs. In addition, the Local Authority provided additional support for 10 pupils at the School Action Plus stage.
 There were no changes to the policy during the 2014-2015 academic year.

Access for Disabled Pupils

The governing body is mindful of the requirements of the Disability Discrimination Act (DDA) 1995 and The Special Needs and Disability Act (SENDA) 2005 in drawing up the School Development Plan/Post Inspection Action Plan, and the day to day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process.

The Authority has in place an Accessibility Strategy and in line with this strategy has had an audit of the school site undertaken, as part of an Authority wide brief, to identify any potential barriers and (ultimately) improve the access to the school.

Fabric of the Building

The building is generally in a good state of repair. Over the past year the following refurbishment/repairs have been carried out.

Toilet facilities are age appropriate and are maintained regularly. The Caretaker is responsible for cleaning the toilets and does so on a daily basis. When we have a significant outbreak of illness the toilets are subjected to a deep clean undertaken by the Solo Cleaning Team.

Target Setting

The implementation and review of the school's strategies and targets is documented in detail in the School Development Plan.

These are the schools targets for the end of each Key Stage and the projected Quartile performance.

Foundation Phase 2015/16	% achieved	Quartile
LLC	87.1%	2
MD	87.1%	2
PSCDWBCD	96.8%	2
Foundation Phase Indicator	87.1%	1

Key Stage Two 2015/16	% achieved	Quartile
English	91.2%	1
Mathematics	97.1%	1
Science	94.1%	1
Core Subject Indicator	91.2%	1

These targets are monitored by the Head teacher during pupil progress meetings held each half term.

Attendance Information

Listed below are the pupil attendance figures for the last two completed school years. From this table you can see that the school has exceeded its targets in the past two years.

	2013/14	2014/15
Unauthorised absences	1.1%	1.9%
All absences	6.6%	5.9%
Attendance Target	93.3%.	93.8%
Attendance	93.4%	94.1%

Absence from school is a contributing factor in low pupil achievement, so the Welsh Assembly Government is targeting improved attendance. Parents can help this situation by informing the school if they feel that there are any problems that are preventing pupils from attending or causing the pupil to feel that they do not want to attend school.

Admission/Transition Arrangements

The County Borough Council is the Admissions Authority for all schools (other than Church schools where the schools governing body is the admissions authority) within the Authority's boundary. The schools admission arrangements are, therefore, operated in line with the Authority's policy on school admissions which is contained in the publication Starting School book. The book is made available to parents at the point of their application for their child's admission to school. The contents of this book can also be accessed online on the Authority's website.

Pupils will usually remain in the school until they complete year six and then transfer to secondary school. This school is a feeder school for Treorchy Comprehensive School; however, pupils may apply to attend any secondary school they choose subject to compliance with the Authority's admissions policy.

Sporting Aims and Achievements

The school takes part in numerous sporting activities throughout the year including football, rugby, athletics, netball and basketball.

Healthy Eating

The governing body in promote healthy eating and drinking in the school by supporting the school's policy for food and fitness.

All Infant pupils have milk and healthy snacks each morning. Chilled water is available for all pupils and they are encouraged to drink water throughout the day. The School Council encourages pupils to eat fruit at break time by giving reward stickers.

The school has a Breakfast Club which promotes healthy eating.

The School canteen menus have been designed to provide nutritional balance and have been developed by Catering Services adopting current Welsh assembly guidelines.

GELLI PRIMARY SCHOOL

FINANCIAL STATEMENT FOR 2014/2015

<u>EMPLOYEE COSTS</u>	<u>Total Spent</u>
TEACHERS (including Headteacher/Supply/Reading support)	£427,428
MANUAL WORKERS (Caretaker/Supervisory Assistants/Cleaners)	£38,779
A.P.T. + C (School Clerks/Nursery Nurses/School Aides)	£139,273
<u>PREMISES RELATED</u>	
REPAIRS TO BUILDING/SITE, (INCLUDING GROUNDS MAINTENANCE/SECURITY)	£21,500
ENERGY	£12,000
RATES	£15,183
WATER	£3,500
CLEANING MATERIALS	£1,500
<u>SUPPLIES, SERVICES AND OTHER EXPENSES</u>	
SCHOOL EQUIPMENT AND FURNITURE	£34,000
POSTAGE	£350
TELEPHONES	£4,000
INSURANCE	£13,070
CLERKING GOVERNING BODY/FINANCIAL ADMINISTRATION/PERSONNEL	£4,605.88
USE OF DISTRICT FACILITIES	£27,000
MISCELLANEOUS	
TOTAL:	£746,866.50
<u>INCOME</u>	
MISCELLANEOUS	£
TOTAL	£129,680.46

Pupil numbers (of statutory school age)

2011	2012	2013	2014	2015
164	168	150	152	163

Pupil Numbers

	2011	2012	2013	2014	2015
Year 2	27	34	24	18	27
Year 6	24	32	21	27	27

% of boys in cohort

	2011	2012	2013	2014	2015
Year 2	52	59	54	67	37
Year 6	63	44	62	44	48

% pupils entitled to FSM (3-year rolling averages)

2011	2012	2013	2014	2015	2015 LA	2015 Wales
29.7	33.6	33.6	32.1	30.5	24.4	20.1

SEN (as at Jan 2015)

The proportions of pupils on SA have increased over the last few years and have been higher than those of the LA during the last 2 years.

The proportions of pupils on SA+ have been lower than those of the LA during the last 5 years.

There have been no pupils with statements recorded at the school during the last 5 years.

Ethnicity (as at Jan 2015)

The proportion of pupils from ethnic backgrounds was lower than that of the LA during 2014-15.

Language acquisition levels (as at Jan 2015)

The proportion of EAL pupils on early language acquisition stages below competent was higher than that of the LA during 2014-15 but comprised just one pupil in the school.

% Unauthorised Pupil Absences

2011	2012	2013	2014	2014 LA	2014 Wales
0.9	0.8	1.1	1.1	0.9	1

% Pupil Attendance

2011	2012	2013	2014	2014 LA	2014 Wales
91.6	92.9	92.8	93.8	94.5	94.8

Attendance Benchmarking

The school was placed in the 4th quarter in 2011, improved to the 2nd quarter in 2012 & 2013 then fell to the 3rd quarter in 2014.

Foundation Phase outcomes

% LO5+ Performance	2011	2012	2013	2014	2015	Family 2015	Wales 2015
LLC		77	92	67	89	89	88
MD		79	92	72	89	89	90
PSD		79	96	83	93	96	95
FPI		68	88	67	82	88	87

%LO6+ Performance	2011	2012	2013	2014	2015	Family 2015	Wales 2015
LLC		24	21	22	25	28	34
MD		27	21	17	15	25	34
PSD		27	50	33	67	51	56

Key Stage 2 Outcomes

Level 4+ Performance	2011	2012	2013	2014	2015	Family 2015	Wales 2015
English	83	88	95	56	82	84	90
Maths	83	84	81	59	85	85	90
Science	83	97	95	63	82	84	91
CSI	83	78	81	48	78	82	88

Level 5+ Performance	2011	2012	2013	2014	2015	Family 2015	Wales 2015
English	29	9	24	22	22	29	41
Maths	21	13	10	26	19	29	41
Science	0	0	43	26	19	29	41